

**NATIONAL RESEARCH CENTRE ON EQUINES
SIRSA ROAD, HISAR-125 001(HARYANA)**

SPEED POST

F.No. 2-70/S&P/VTC/11-12/

Dated:

To

Subject: **Quotation for the purchase of Refrigerator.**

Dear Sir (s),

On behalf of the Director of this institute, I am inviting your lowest quotation for the above said work.

Sr. No.	Description of good/items	Quantity required
1.	Refrigerator Should be a side by side refrigerator type. Should have power freeze and power cool options. Refrigerator capacity: 590 liter (approx.) Should have energy star compliant. Door alarm and digital temperature display.	Two

1. The rates quoted should be valid for 90 days from the date of opening of quotation.
2. There should be no cuttings/overwriting. This cutting if any should be duly attested. Unattested amended/overwriting figures will not be considered.
3. In all matters of disputes, the decision of the Director of this Institute shall be final and binding on the tendered.
4. Minimum period of delivery of the stores/material should be specified in the quotation.
5. Bidders should specify their identity, whether on OEM supplier, or an authorized dealer of OEM (with proof).
6. Must attach Proof of recent purchase orders/Completion certificates showing supply of such item to other Government organizations.
7. The quotations should mention all taxes/VAT, Handling/delivery charges, maximum discounts etc.
8. **Payment shall be made only after satisfactory installation**
9. Quotation should be sent in a sealed cover and the cover containing the quotation must bear the words:-
QUOTATION: PURCHASE OF Refrigerator
Last Date of receipt of quotation: 20.2.2012 at 3.00 P.M.
Opening date of quotation: 20.02.2012 at 3.30 P.M.
8. Quotation received in an unsealed cover or received after the due date and those which are ambiguous are liable to be rejected.
9. This Institute reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.
10. All communications must be address to the undersigned by DESIGNATION ONLY and not be name.

Yours faithfully,

ASSTT. ADMN. OFFICER